MySchool

MySchool Users

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Quick reference guide
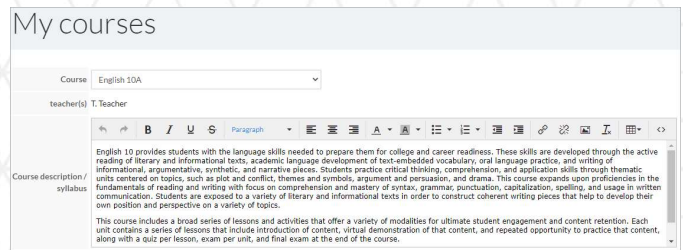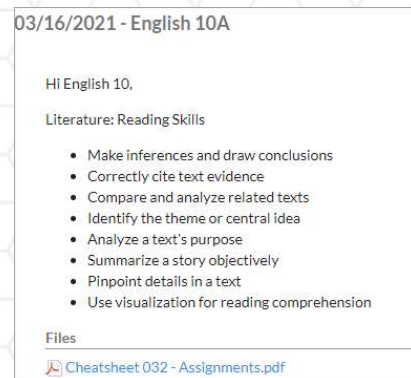
My Courses

- My Courses is used by both students, and course Teachers. They just have slightly different layout

- Quick easy place for contact information regarding students, course description, timetable and course diary notes

- Teachers can enter a summary of a planned lesson in course diary. This can be used to remind students of up and coming projects, items they may need or used as a summary of the lessons content.

- Course diary entries are created from My Schedule. This is for teachers only.

- If you are not enrolled as a course Teacher then you will not have access to the course dropdown.

- You can export the list of guardian email into a txt or csv file which can then be imported in outlook or gmail

- The course diary and comments are shared across all course teachers enrolled into that course

- The student information contains a summary of contact details, medical & legal alerts, and consents.

- The course diary is available to the students if it is saved as a public comment. Private is to be used as teaching aide or summary of content for Teachers.

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📄 My Courses

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MySchool training